

## LIST OF STUDENT COUNCIL OFFICERS



### PRESIDENT

1. Presides at all Student Council meetings
2. Supervises all Student Council activities.
3. Is responsible, with the Spirit/Activities Officer, for school rallies and assemblies.
4. Represents the school at student body activities with other schools.
5. Represents the school in any official business.

### VICE-PRESIDENT

1. Serves in all capacities in the absence of the President.
2. Plans, with the President and the Spirit/Activity Officer, student body assemblies.
3. Is responsible for student body elections.
4. Helps the Treasurer with fundraising.

### SECRETARY

1. Takes notes at all meetings and submits them for school records.
2. Maintains the school bulletin board.
3. Helps the Treasurer with taking inventory and ordering items for fundraising.

### TREASURER

1. Keeps an accurate record of all Student Council accounts.
2. Is responsible for fundraising.
3. Supervises all Student Council sales.

### SPIRIT/ACTIVITY

1. Works with school personnel to organize, plan, and supervise school rallies, assemblies, and spirit days.
2. Works with the Secretary to advertise upcoming school events.

### SAFETY

1. Acts as the representative of the Student Council on the School Safety Commission.
2. Assists with fire drills and emergency evacuation drills.
3. Takes charge of communicating ideas regarding safety issues in the halls, bathrooms, and playground.

4. Is responsible for the flag rotation schedule and instruction regarding the flag maintenance.
5. Supports safe traffic by collecting safety cones in the morning.
6. Develops and publishes uniform school rules for playground game rules.

## SERGEANT AT ARMS

1. Will help President preside at all Student Council Meetings.
2. Implements the Rules of Order.
3. Supervises all Student Council Meetings to insure success.
4. Responsible for taking attendance at all Student Council Meetings.
5. Serves in all capacities in the absence of the Secretary.
6. Responsible for training and scheduling all conflict-resolution managers on the playground.